

Meeting Minutes PAC – May 17th, 2011

Regrets:

Bev, Dorita, Candi

Chair: Martha Wilson

Minute Taker: Georgia Argyle

Opening – reading of the code of compassion and the social motto.

Agenda confirmation

Items in RED are things people have agreed to do

Topic One:

Year End Budget Summary: Please see attachment – PDFinancialsApril11.xls

Notes:

- Update on project expenditures for the festival supplies, playground, Kinderhouse, Kim Payne. All items are recorded on the attachment.
- Co op grocery card fundraiser had a \$400.00 error that has been identified and is being corrected. All of line items balance.
- For the 2011 Sept meeting it was suggested to bring in this years budget to frame next year's budget so we see where we need to allocate and to ensure we complete projects that have been committed to already.
- Suggestion that an assistant be identified to work with Vikki so that we have a mentor for that position and if Vikki wants or needs to leave we have a person with experience and knowledge of the system used. This would be good practice for all the positions on Parent Council.
- Current projects under way include purchase of all the supplies for the Marketing Display Booth from the grant from the NDCU.
- Ongoing purchase of supplies for the annual festivals.
- Kinderhouse purchases from funds allocated there.
- Martha mentioned the ongoing need to spread the PAC money around to both the upper and lower grades / KH, which we have done this year, but need to remember in subsequent years.

Item 2

Playground notes:

- The projects this summer
 - The archery range, expanded, platform moved and repaired and an equipment storage shed built. (the shed is already under construction).

- Courtyard area paved, stencils, storage shed and equipment purchased. (The storage shed is already under construction).
- Grounds clean up – cleaning up all old and dangerous structures, garbage, broken equipment and identification of areas in need of repair.
- Creation of signs for the bottom of the main school and Kinderhouse stairs that have a location sign ie. You are here and a space for school event postings.
- Creation of a sign to hang over the stairs to the main school “Nelson Waldorf School”. Will be similar to the Kinderhouse sign.
- Possible creation of a sign over the new entrance to the Bluebell kindergarden.
- An additional location sign where the current poster board is between two sets of stairs to the main school.
- Playground display will be made available at the main office for June 01 and a meeting will be called to get the summer projects planned. Georgia
- Notice in the bulletin about the summer dates. Georgia

Item 3

- Greening the schools – Tanya and Pam went to the edible garden workshop
- Dorita is going to the Columbia Basin Educators Network and will be bringing back the information to the faculty
- For Earth Month – question what is each class doing? Erica would like to hear what is happening and getting it out to the parents and the community how is this alive within the school and how do we celebrate it.
- Making the adult community conscious of the activities going on for the rest of the year.
- If Earth month is planned in Feb or March then things move well as the end of the year is very busy
- Each class teacher could write a brief paragraph of what their class is doing and to share it in the bulletin
- Suggestion that it feels like there was a much smaller energy this year for Earth month and the walk to school really kept it alive although there is an understanding of the difficulties this poses to the children, teachers and curriculum delivery.
- Class one has really taken this up and visitors are coming in, a worm composter has been brought in, parents are being given actions to do at home.
- Every day is earth day – this is a life long commitment.
- Erica would like to be told clearly what the faculty would like in terms of the kids for an environmental kids club.
 - Wants it to be coming from an interest of the children’s
 - Question to the kids if they are interested
 - Leaving space for it to be really alive in the school and not an outside push.

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- Martha and Georgia will look into grants for an environmental assessment of the school by an environmental consultant and once money is accessed we will go ahead with the assessment. (from classrooms, curriculum, and community behaviours to grounds and facilities)
- People are asking what can they do and how can they help specifically for greening the school. There are parents now drawn to PC because of this movement. Erica is aware of who these people are
- The clean up for the playground project can be part of the greening project step one.
- We could possible channel the interest that is being shown into projects that are happening already. Collect this energy and names and ideas and get it happening.
- No update right now from Pam and Jen re: developing the school edible gardens, but it is alive and will be continued
- Concern for Bears brought in from the edible garden there are ways to keep this project safe
- Keep in mind the concern for bears that is real
- Select the gardens based on bear aware

Item 4

Summer market idea

Idea of farmers coming to the school to sell food products and produce

Martha does not know if this is moving forward will ask if Sarah needs support; what is she looking for; what is her timing intention.

Item 5

Summer NWS tables at events/markets

This year we will concentrate on:

Friday Markets – Street Fest – the 3 over the summer

Canada Day

Possibly Wednesday markets and Saturday Markets

NEED: Coordinator

- Request that this question goes out to the main bulletin from the school so that we get a response.
- Who will help staff the booth?
- Fern spoke to the importance of this presence in the wider Kootenay community, the target market, the parent to parent connection, the face of the school out there
- Very important component of the marketing this summer.
- Focus on ECE program and new class 5 but will have whole school focus as well.

- Each event needs a number of people to run and the hope is to have a large volunteer list
- **Bev is approaching the faculty for commitment to do this.**
- The board has been approached and there is no interest in supporting this.
- Would be best to have one parent and one faculty.
- Has been established that it has to be the right people
- What are the four events to focus on – Canada Day and the 3 evening Fri. markets
- Mail chimp idea of having a newsletter that the names gathered are entered into and a letter is sent out to these people for each special event. Fern will bring this forward. **Names should not be collected unless somebody is going to make this happen and commit to it for the full year.**
- **When dates are firmed up these people can come staff the booth: Parents willing to show up to help at the markets, Pam, Georgia, Fern, Erica, Martha**
- **Martha will put the request forward to the whole PC email list and have them contact Bev. And pass it on for coordinating.**
- A marketing committee without a name is forming Fern, Faculty and admin. No leadership on this.
- Name where we want the marketing booth to go to in coming years
- Are we going to do the Wednesday and Saturday
- It is viable to draw from more local areas and to reach out regionally as a way to bring in families
- Fern's hope that we slowly branch out into the wider region.
- Bev is holding the event coordination of this
- Would be nice to go to May days in Kaslo
- Look at the future to go out best target market
- Keep in mind this is a recruiting opportunity so if other parents go by from the school look to asking them to help at future dates.
- **Marketing booth an instruction manual of what to do and important things to mention and a possible FAQ sheet to hand out. No plan yet to make this happen**

Item 6

Iain's request

Does anyone want to take on the parent council newsletter

Anyone in the room – no one (electronic request to PC list already done)

Request out to the further parent community – Can anybody do this??

Item 7

School volunteer data base

- This project did not reach completion this year and a data base is being implemented to make this information available in future years.
- Jon Lockett and John Leishman are trying to create the system for this.
- Not in electronic form but is still in the works - growing

Item 8

All School Welcome

- A place to display the PC work going on
- Faculty will handle the planning of this
- Often request from PC
- Parent Tea after the rose ceremony run by SICG to happen again.

Topic 9

Halloween Journey

- Alia and Sabrina will take this on with support from Martha as a mentor for the next year only.

Topic 10

Winter Faire

- No one wants to take it on yet
- Martha will follow up with Candi on the raffle for next year or will look for a new person to take this on.
- Georgia will apply for the raffle license but will not approach businesses for donations.

Topic 11

- Co op cards – will happen again and Georgia will run this

Topic 12

Turkeys

- Paige will connect with Trena about the Turkeys

Topic 13

Save on Cards

- Paige will ask class 7 if they are taking them on for next year.
- Paige will inform us about this.

Closing